

Appendix 4
held at Crossgates & District Good Neighbours Scheme building
Present:

Councillor Pauleen Grahame (Chair), Cllr Peter Gruen, Cllr Suzi Armitage, James Nundy (LCC - Area Support Team, minutes), Jean Thacker (resident), Bob Lawrence (East Leeds Historical & Archaeological Society), Jacki Lawrence (Crossgates & District Good Neighbours Scheme / ELHAS), Carol Macklam (resident), Eileen Sutcliffe (resident), Gwenda Towers (resident), Dave Coulthard (Crossgates Shopping Centre), Paul Spandler (LCC – Environmental Action Team), Adrian Hodgson (LCC – Planning), Nick Borrás (LCC – Traffic Management), Sabby Khaira (LCC – Highway Design), Peter Morris (LCC – Highway Design), Cynthia Mawson (resident), Jean Barnbrook (1st Manston Guides), Ann Marie Vella (1MG), Coullin Meikle (LCC – Youth Service), Phillip Marsden (Devonshire Neighbourhood Watch),

Apologies:

Simon Norman (LCC – S&SE LT), Moira Flynn (Crossgates & District Good Neighbours), Eamonn Judge (Cross Gates Watch Residents Association), Carmel Daily-Fletcher (Devon pub), Shirley Evison (Devonshire Neighbourhood Watch), PC Ian Phillips (WYP), Mildred Horner (resident)

1.0	Welcome, introductions and apologies	Action
1.1	Cllr Grahame welcomed everyone to the meeting and introductions around the table were made.	
1.2	The apologies above were noted.	
2.0	Minutes of the meeting held on 4 April 2012	
2.1	(7.13) It was incorrectly mentioned that Austhorpe Hall was being advertised on the railings outside Marks & Spencer – it should have been Thorpe Park Hotel.	
2.2	Otherwise agreed as an accurate record.	
3.0	Matters arising from those minutes	
3.1	None.	
4.0	10 minute open floor	
4.1	Cross Gates Christmas lights switch-on 2012 Cllr Grahame tabled the idea of having the event on a weekday this year. There were no objections from the forum so the motion was passed. Cllr Grahame will start on the planning.	
5.0	Highway improvements for the Barnbow housing development	
5.1	Adrian Hodgson (LCC – Development Control), Sabby Khaira and Peter Morris (both from LCC Highway Design & Construction) gave an update about improvements to local roads.	
5.2	There has been an approval in principle to build approximately 400 houses	

	<p>on the former Barnbow factory site. Improvements will need to be carried out to footpaths, improving sight lines, pedestrian and cyclist safety at the bridge on Austhorpe Lane. Plans were tabled and discussed. The works fall into three phases:</p>	
5.3	<p>Phase 1 - Bus priority measures Changes to traffic signals on the Cross Gates roundabout where approaching buses will trigger the signals to improve journey times</p>	
5.4	<p>Phase 2 – Manston Lane improvements</p> <ul style="list-style-type: none"> • Reflex bollards will be installed at the gated entrance for emergency vehicles • A new footpath will be installed at the bridge on Austhorpe Lane and traffic signals will be introduced at both sides of the bridge • Bridge widening isn't a viable option • A Traffic Regulation Order will be introduced for double yellow lines at both sides of the bridge • 'Keep clear' markings will be painted on the road across driveways on the south side of the train tracks 	
5.5	<p>Phase 3 – Links to cycleways Cycleways will be built into the scheme.</p>	
5.6	All of the works will be paid for by the developer.	
5.7	<p>A consultation has taken place and those comments were added to the presentation today. Of the responses received the following has happened:</p> <ul style="list-style-type: none"> • Number of double yellow lines have been reduced • Number of traffic signals have been reduced • Agreed to 'keep clear' markings 	
5.8	Manston Lane access works will start in October 2012.	
5.9	<p>Barnbow housing development You can see the proposals via the LCC Public Access website http://planningapplications.leeds.gov.uk/ and use reference number: 11/02315/RM</p>	
6.0	Barnbow Memorial refurbishment – Cllr Grahame	
6.1	A coffee morning and meeting took place on 22 June 2012 at the Crossgates Methodist Church. Approximately 15 people attended and were happy with the suggestions.	
6.2	There was a request for a plaque to be erected in the shopping centre to highlight the incident. David Coulthard is making enquiries with the landlord.	DC
6.3	There is also potential to get an explanation board at the memorial.	
6.4	It is hoped that the memorial can be in place for 11 November.	
7.0	Community Safety – Neighbourhood Policing Team	
7.1	Sgt Harrison shared local information with the forum, revealing the statistics are showing a downward trend when compared to 2011.	

7.2	The level of focus by officers is balanced across the ward.	
8.0	Environmental Services – update from Paul Spandler	
8.1	Your local Community Environmental Support Officer (CESO) is Simon Norman, tel: 07891 278 378 or email simon.norman@leeds.gov.uk And Wendy Rogers tel: 07891 277 700 / wendy.rogers@leeds.gov.uk	
8.2	Following request from your councillors we have a second CESO patrolling the Cross Gates area. Wendy Rogers is working with Simon and covering the days when Simon is in other areas. This now gives cover for the area Monday to Friday.	
8.3	Missed Bins can be reported via 0113 222 4406.	
8.4	Officers now in direct contact with street cleaning teams, directing litter pickers and fly tip collection teams to areas of concern as they find them. Recent fly tips have been collected from Smeaton Approach and Church Lane. If anyone sees any tipping please call 0113 222 4406.	
8.5	We now have a specialist ginnel team which have recently cut back and cleared ginnel off Kelmscott Lane.	
8.6	Recent report of damage to surface of a ginnel between Lulworth Avenue and the Ring Road.	
8.7	Two new litter bins have been installed by John Smeaton School.	
8.8	Enforcement <ul style="list-style-type: none"> • Have been working with the Police and stopped a scrap collector on Marshall Street who is being prosecuted for not having a licence • Restaurant on Austhorpe Road required to dispose of it's waste correctly including using a grease trap as a nearby drain is regularly blocked • The garage on Kingsway Crescent was made to take wheel clamping signs down as the land belongs to LCC Highways • An abandoned vehicle on Station Road was removed • Overgrown hedges obstructing footpaths have been cleared with help from the Swarcliffe Good Neighbour Scheme • Dog Wardens and enforcement officers are to continue to monitor Manston Park and other hot spots for dog fouling, continue to issue fixed penalties. 	
8.9	The litter bin by the Peugeot garage was reported as needing cleaning as half of its volume is a solid lump of very old waste.	PS
9.0	Activities for young people – Coullin Meikle	
	<ul style="list-style-type: none"> • CM explained that in Future Youth Service would be working in NEW ways and with NEW targets • Presented Outcome based specification and how it links to Leeds City Council Priorities. Children Young people's plan and obsessions. • Presented the top 12 wishes of the Leeds Child friendly city due to be launched on 19 July 2012 • Reported that brief interrogation of the services monitoring system 	

	<p>showed Young People from Cross Gates area attend youth provision in Swarcliffe which is the main base in the ward. They also attend sessions in neighbouring Killingbeck & Seacroft and Temple Newsam wards.</p> <ul style="list-style-type: none"> • The service will be maintaining sessions over the summer period and adding sessions in partnership with Extended Services and sports. Some of these will be delivered in Manston Park • All local activities can be found by typing a postcode into the Breeze website and that the local team have a page on social network site facebook.com • A copy of the six week holiday activity book that has been distributed in schools was tabled • The local councillors via the Outer East Area Committee have contributed £7,000 to the Youth Service for the school holidays programme 	
10.0	Other updates	
10.1	<p>Grafton Villas – Cllr Grahame</p> <p>It was noted that a recent Neighbourhood Policing Team newsletter had neglected to mention that Cllr Grahame was the driving force for the gating project and that the initial request had come from the Cross Gates Forum.</p>	
10.2	<p>Highways update – Nick Borrás (LCC Highways)</p> <ul style="list-style-type: none"> • Austhorpe Road zebra crossing: The stage 3 safety audit has recently been completed after an inspection on 26 June and no safety related issues were noted. Therefore, a stage 4 safety audit will take place in 12 months and a stage 5 safety audit will happen in five years. It was noted that the zebra crossing by the shopping centre entrance didn't meet the criteria to be a signalled crossing. • Kingswear Parade: All of the parking restrictions are now in place. Commuter parking has now stopped. • Parking on Austhorpe Lane / Green Park at Thorpe Park: Comments made by NB regarding parking on Austhorpe Lane / Green Park at Thorpe Park were incorrect. 	
10.3	<p>Crossgates & District Good Neighbours – Jacki Lawrence</p> <ul style="list-style-type: none"> • Have been awarded the funding from LCC to allow them to continue to operate for the next three years • Have been successful with a 'Reaching Communities' lottery fund award and will be employing a new member of staff • The volunteer quota is increasing and they are being trained for dementia care (funding was via a small grant award from the Outer East Area Committee) • There is now the need for a new luncheon club in the area • A singing group has been set up • The forum congratulated C&DGNS on their successful contract 	
10.4	<p>Crossgates shopping Centre – Dave Coulthard</p> <ul style="list-style-type: none"> • Two units have been lost due to the businesses going into administration but a new shoe shop is due to set foot in the centre soon. • Footfall is down, but spend is up • On 21 September it will be the Centre's 45th birthday – activities are planned 	

10.5	<p>1st Manston Guides – Jean Barnbrook</p> <ul style="list-style-type: none"> • Recently completed the Leeds County Way – a 65 mile walk • Helped out at the Leeds 10K race • Raised £100 Yorkshire Cancer Centre • Will be moving from the Church Hall into the church due to ongoing ASB issues • Will be going to a pop concert in Sheffield in October • Ann-Marie is part of a singing/dancing 'Gang Show' taking place at the Northern Ballet Centre • Currently fundraising for a trip to Disneyland Paris in 2014 	
11.0	Any Other Business and date of next meeting	
11.1	<p>Outer East cricket camps 2012 – James Nundy</p> <p>With a £5,000 contribution from your local councillors via the Outer East Area Committee, the cricket camps for local young people aged 7-15 are back for their sixth year. Week one runs 30 July – 3 August at Kippax Welfare Cricket Club and week two runs 13-17 August at Whitkirk Cricket Club. All of the coaches come from the Yorkshire Cricket Board. To register and for more information please call James on 0113 336 8940.</p>	
11.2	<p>Older Person's Event Week 2012 – James Nundy</p> <p>Back for its twelfth year and running 1-5 October, the event week which has been funded by your local councillors. Your two local events are:</p> <ul style="list-style-type: none"> • Tuesday 2 October at St Gregory's Youth & Adult Centre on Stanks Gardens in Swarcliffe • Thursday 4 October at Christ Church, Chapel Street, Halton <p>The events will run 10:30am-2:30pm and will have a host of stalls and information in the morning followed by a free buffet lunch and then entertainment in the afternoon. For To reserve a place for the Tuesday, please call Ken at Swarcliffe Good Neighbours Scheme on 0113 232 6910 and to reserve a place on Thursday please call Moira at Crossgates & District Good Neighbours on 0113 260 6565</p>	
11.3	<p>Outer East Gardening Scheme – James Nundy</p> <p>The first cut will be free and then repeat visits will be charged at £13.50 per hour. For further information or to apply, please contact Ken at the Swarcliffe Good Neighbours Scheme on 0113 260 0489 or email mail@sgns.wanadoo.co.uk</p>	
11.4	<p>Volunteering days at Manston Park</p> <p>The volunteer group meets every first Wednesday of the month at 10am to do a range of jobs to keep the park in tip top shape. For more information call 0113 395 7457 or email parks@leeds.gov.uk</p>	
11.5	<p>Next meeting</p> <p>The next Forum meeting is scheduled for 6pm on Wednesday 10 October 2012.</p>	All